



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

APPLICATION FOR CREDIT RECOGNITION

To the Administration Office of _____

The undersigned _____ Student registration no _____

enrolled in the degree programme in _____

of the Alma Mater Studiorum - University of Bologna.

ASKS

in accordance with the provisions of Article 7 of the University Teaching Regulations (issued by Rector's Degree no. 609 of 06/08/2013, as amended), for the purposes of credit recognition, for the assessment of examinations:

☐ taken at the Alma Mater Studiorum - University of Bologna under Student registration no.

_____ as part of the degree programme in _____

☐ taken at the University of _____ as part of the degree

programme in _____.

ASKS

for the assessment of all examinations **except the following:**

[illegible]

- a) withdraw the application, once submitted to the Student Administration Office, irrespective of the Degree Programme Board's decision;
- b) waive the credits recognised as a result of the Degree Programme Board's decision.

Date _____

Student's signature¹ _____

¹ The student must sign at the Office in front of the receiving clerk (if sent by post, a photocopy of the signatory's identity document must be attached). Art. 38 paragraph 3 D.P.R. no. 445/2000.



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

To be filled in by the Office and returned to the Student

Receipt for the application for credits recognition

Mr./Ms _____ Student registration no. _____

for the degree programme in _____

The procedure begins on the date of receipt of the request and will be completed within **60** days (Regulation on administrative procedures, Rectoral Decree no. 587/2010 of 02/07/2010, as amended by Rectoraal Decree no. 6/2025 of 07/01/2025).

In the event of the procedure not being concluded within the time period indicated, an appeal may be lodged with the Regional Administrative Court of Emilia Romagna, as prescribed by law.

The person in charge of the procedure is the manager of the Student Administration Office

Street _____ Tel. _____.

The data will be processed in accordance with the policies concerning the processing of personal data published on the web page

<https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>

Space for the date stamp to be
applied by the Office.